



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, JANUARY 15, 2025
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M Brunson
Vice Mayor Joy B Smith
Commissioner Cristina R Eveillard
Commissioner Brandon Smith
Commissioner Dr. Katrina Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Recognizing Holiday Home Decorating Contest Winners**
 - 2. Presentation: Dr. Martin Luther King, Jr. Day Celebration Event - MLK Committee, Inc.**
 - 3. Presentation: State Lobbyist**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 - 1. None.**
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. Law Enforcement Monthly Statistics Report for October 2024**
[WP-MonthlyStats-OCT2024](#)
 - 2. Law Enforcement Monthly Statistics Report for November 2024**
[WP-MonthlyStats-NOV2024](#)
 - 3. Law Enforcement Monthly Statistics Report for December 2024**
[WP-MonthlyStats-DEC2024](#)
- 9. APPROVAL OF MINUTES**
 - 1. September 4, 2024 - Regular Commission Meeting Minutes**
[September 4, 2024 - Regular Commission Meeting Minutes](#)
 - 2. September 12, 2024 - Special Commission Meeting and Twin Lakes Water Control District Board Meeting Minutes**

3. **September 18, 2024 - Second Budget Public Hearing Minutes**

[September 18, 2024 - Second Budget Public Hearing Minutes](#)

10. RESOLUTIONS – CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ADOPTING THE CERTIFIED RESULTS OF THE NOVEMBER 5, 2024 MUNICIPAL ELECTION RELATED TO THE CITY OF WEST PARK; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-103)

[RESO. 2024-103 - West Park - Accepting November 2024 Certified Election Results](#)

[West Park - Certified Election Results - Nov. 5, 2024](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING SIGNATORIES FOR VARIOUS BANK ACCOUNTS OF THE CITY OF WEST PARK AT TD BANK, N.A.; FURTHER AUTHORIZING CITY OFFICIALS TO EXECUTE ALL NECESSARY DOCUMENTS WITH TD BANK, N.A.; PROVIDING AN EFFECTIVE DATE

(Resolution 2024-104)

[RESO. 2024-104 - West Park - TD Bank Check Signing Authorization](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING THE EXECUTION OF A FISCAL YEAR 2023 FLORIDA DEPARTMENT OF LAW ENFORCEMENT EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AWARD FOR THE PURCHASE AND INSTALLATION OF ADDITIONAL SURVEILLANCE CAMERAS AND A DVR SYSTEM AT WATER TOWER PARK AND CITY HALL; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-01)

[RESO. 2025-01 - West Park - Ratifying Execution of JAG-FDLE 2023 Grant - Surveillance Cameras for Water Tower Park and City Hall](#)

[State of FL 6N062 - Original Signed Agreement](#)

[FY2023-JAGD-Subgrant-Solicitation](#)

[FY2023 JAGD Water Tower Park & City Hall Surveillance Application](#)

[2024-45 - West Park - Submitting FY 2023 JAG Application to FDLE](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING THE CITY ADMINISTRATOR'S EXECUTION OF THE TWELFTH AMENDMENT TO THE GRANT AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF STATE AND THE CITY OF WEST PARK FOR THE DEVELOPMENT OF A MINI-AMPHITHEATER AT MCTYRE PARK, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-02)

[RESO. 2025-02 - West Park - Ratifying Twelfth Amendment to Grant Agreement with State of FL for Mini-Amphitheater](#)

[Memo - Ratification of FL Dept. of State Grant Amendment](#)

[Exhibit A - Amphitheater Architectural and Project Construction Plans](#)

[Exhibit B - Amphitheater Project Permitting Approvals](#)

[Exhibit C - Cultural Center Project Support Letter](#)

[Exhibit D - Grand Agreement Extension Amendment](#)

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CANCELLING THE FEBRUARY 5, 2025 REGULAR CITY COMMISSION MEETING IN ORDER FOR CITY COMMISSIONERS TO ATTEND THE 2025 LEGISLATIVE SESSION; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-03)

[RESO. 2025-03 - West Park - Cancelling Feb. 5, 2025 Commission Meeting](#)
[Memo - 2025 Legislative Session Appropriations Request Trip to Tallahassee](#)
[Exhibit A - State Legislative Priority List for 2025 Session](#)
[Exhibit B - Email from City's Lobbyist Dated 12-30-2024.pdf](#)

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ADOPTING THE CITY OF WEST PARK’S 2025 STATE LEGISLATIVE PRIORITY LIST, ATTACHED HERETO AS EXHIBIT “A”; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-107)

[RESO. 2024-107 - West Park - Adopting State Legislative Priority List](#)
[State Legislative Priority List](#)

12. RESOLUTIONS – QUASI JUDICIAL ITEMS (PUBLIC HEARING)

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR A VARIANCE PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY’S CODE OF ORDINANCES ENTITLED “VARIANCES AND SPECIAL EXCEPTIONS”, SPECIFICALLY, REQUESTING THE CITY TO CONSIDER A VARIANCE PURSUANT TO 20-197 OF THE CITY’S CODE OF ORDINANCES REGARDING PERVIOUS AREA REQUIREMENTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2024-108)

[RESO. 2024-108 - West Park - Variance 1 - Carlos Javier Vianoly for Auto State Body Shop - 2405 SW 57 Way](#)
[Memo - Variance #1 - Auto State Body Shop](#)
[Variance # 1 - Attachment A](#)
[Variance # 1 - Attachment B](#)
[Variance # 1 - Attachment C](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY’S CODE OF ORDINANCES ENTITLED “VARIANCES AND SPECIAL EXCEPTIONS”, REQUESTING THE CITY TO CONSIDER A VARIANCE TO SECTION 42-571 OF THE CITY’S CODE OF ORDINANCES REGARDING LANDSCAPE BUFFER REQUIREMENTS; PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-109)

[RESO. 2024-109 - West Park - Variance 2 - Carlos Javier Vianoly for Auto State Body Shop - 2405 SW 57 Way](#)
[Memo - Variance # 2 - Auto State Body Shop](#)

[Variance # 2 Auto State Body Shop - Attachment A](#)
[Variance # 2 Auto State Body Shop - Attachment B](#)
[Variance # 2 Auto State Body Shop - Attachment C](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING AN APPLICATION FOR SITE PLAN APPROVAL PURSUANT TO CHAPTER 20, ARTICLE IV OF THE CITY’S CODE OF ORDINANCES ENTITLED “SITE PLAN PROCEDURE AND REQUIREMENTS”, REQUESTING THE CITY TO CONSIDER SITE PLAN APPROVAL PURSUANT TO SECTION 20-166 OF THE CITY’S CODE OF ORDINANCES FOR PROPERTY LOCATED AT 2405 SW 57 WAY, WEST PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE

(Resolution 2024-110)

[RESO. 2024 -110 - Site Plan Approval - Carlos Javier Vianoly for Auto State Body Shop - 2405 SW 57 Way](#)
[Memo - Site Plan Approval Request - Auto State Body Shop](#)
[Site Plan Approval - Attachment A](#)
[Site Plan Approval - Attachment B](#)
[Site Plan Approval - Attachment C](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR SPECIAL EXCEPTION PURSUANT TO PART II, CHAPTER 28, ARTICLE II OF THE CITY’S CODE OF ORDINANCES ENTITLED “VARIANCES AND SPECIAL EXCEPTIONS” RELATED TO AN AUTO REPAIR ESTABLISHMENT AND BODY SHOP LOCATED AT 5640-5642 SW 25TH STREET, WEST PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-04)

[RESO. 2025-04 - Special Exception Request - JDI Autowork - 5640-5642 SW 25 Street](#)
[Memo - Special Exception Request - JDI AutoWorks](#)
[Attachment A - Special Exception Request - JDI AutoWorks](#)
[Attachment B - Special Exception Request - JDI AutoWorks](#)
[Attachment C - Special Exception Request - JDI AutoWorks](#)

13. ORDINANCES – FIRST READING

1. None.

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **The City’s 20th Anniversary**
[Memo - The City's 20th Anniversary](#)
2. **Proposed Text Amendment to Chapter 42: Zoning of the Code of Ordinances, Relative to Vacation Rentals, Mobile Vending, Residential Additions and Parking and Associated Fees**
[Memo - Proposed Texts Amendment to Chapter 42 of the Code of Ordinances](#)
[Attachment A - Proposed Texts Amendment to Chapter 42 Of the Code of Ordinances](#)
[Attachment B - Proposed Texts Amendment to Chapter 42 Of the Code of Ordinances](#)

[Attachment C - Proposed Texts Amendment to Chapter 42 Of the Code of Ordinances](#)
[Attachment D - Proposed Texts Amendment to Chapter 42 Of the Code of Ordinances](#)
[Attachment E - Proposed Texts Amendment to Chapter 42 Of the Code of Ordinances](#)

3. **Tentative Meeting Dates with Potential Conflicts & Holiday Calendar**

[Memo - Tentative Meeting Dates with Potential Conflicts & Holiday Calendar 2025](#)
[2025 Tentative Meetings Calendar](#)
[Holiday Calendar 2024-2025](#)

4. **Tentative 2025 Events Calendar**

[Memo - Tentative 2025 Events Calendar](#)
[Tentative 2025 Events Calendar](#)

5. **Monthly Free Fresh Food Distribution**

[Memo - Monthly Free Fresh Food Distribution - Saturday, Jan. 25, 2025](#)

6. **Monthly Budget Report**

[CWP Budget Report - Oct-Dec. FY2025](#)

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. None.

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.